

## Opportunities to join NCIUL as the Chair of its Board of Governors

Post	Chair of Board of Governors
Location	London, Crossharbour
Remuneration	Travel and Subsistence Expenses
Time Commitment	This is estimated to average 5 days per year including involvement on Board Committees. The role will primarily involve daytime engagements, although there are likely to be some evening commitments.

### About NCIUL

NCIUL is a newly established higher education provider, a partner Institution with the Open University with a campus based in Crossharbour, London. We also offer distance-learning provision through our modern platform and keep our class sizes small, providing flexibility and tailor-made attention to our students' needs. We offer degrees in Business & Management, Politics & International Relations and Psychology.

### Purpose of the Job

A Member of the Board of Governors will be expected to play a proper part in ensuring that the necessary business of the Board is carried out efficiently, effectively, and in a manner both consistent with the instruments of NCIUL governance and appropriate for the proper conduct of public business.

The Board of Governors oversees the operation of the institution and is the highest decision making authority of NCIUL and is independent of those who run it day to day. The Chair of the Board of Governors is able to claim expenses for the work they do. Typically, the Board of Governors meets a couple times a year and its members usually also serve on one of the other senior committees within the institution that also meet a couple times a year.

### Main Duties and Responsibilities

- To attend meetings of Board and to contribute to discussions, acting as a "critical friend" contributing to the development, implementation and monitoring of NCIUL strategy.
- To serve as a member of at least one Board Committee.
- To attend other formal and informal meetings in the NCIUL as invited.
- To attend Awards Ceremonies of the NCIUL and other events.
- To act as an ambassador for the NCIUL, promoting its activities in the wider community
- To attend training and induction as required to carry out effectively the role of a Governor of NCIUL.
- To contribute to the regular review of the effectiveness of the Board, both collectively and individually.
- To provide, on an annual basis, a signed undertaking that, when serving as a member of Board, he or she will act in accordance with the Board of Governors' Code of Conduct, and the principles on the proper conduct of public business and accepted standards of behaviour in public life.
- To ensure the establishment and monitoring of systems of control and accountability, including ethical governance; financial and operational controls and risk assessment; and procedures for handling internal grievances and for managing conflicts of interest.
- To monitor institutional performance against plans/budgets and approved KPIs, which should be, where possible and appropriate, benchmarked against other comparable universities.
- To fulfil statutory/regulatory responsibilities.

To express an interest in being either a Chair of the Board of Governors please email [recruitment@nciul.ac.uk](mailto:recruitment@nciul.ac.uk) setting out your experience that would be useful for such a role.

NCIUL is an equal opportunities employer and welcome applications from all suitably qualified applicants regardless of their race, gender, disability, nationality, age or religion/belief.