

Information about our use of cookies

Our Website uses cookies to distinguish you from other users of our Web site. This helps us to provide you with a good experience when you browse our Web site and also allows us to improve our site.

This Statement provides you with clear and comprehensive information about the cookies we use and the purposes for using cookies.

Your consent

By continuing to use our Web site, you are agreeing to our placing cookies on your computer in order to analyse the way you use our Web site. Please read this cookie Statement carefully for more details about the information we collect when you use this site.

If you do not wish to accept cookies in connection with your use of this Web site, you must stop using our site.

What is a cookie?

A cookie is a small file of letters and numbers that we store on your browser or the hard drive of your computer. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies as soon as you visit our site.

Key concepts

First and third-party cookies: whether a cookie is 'first' or 'third' party refers to the domain placing the cookie. First-party cookies are those set by a Web site that is being visited by the user at the time (eg cookies placed by www.dlapiperdataprotection.com).

Third-party cookies: are cookies that are set by a domain other than that of the Web site being visited by the user. If a user visits a Web site and another entity sets a cookie through that Web site this would be a third-party cookie.

Persistent cookies: these cookies remain on a user's device for the period of time specified in the cookie. They are activated each time that the user visits the Web site that created that particular cookie.

Session cookies: these cookies allow Web site operators to link the actions of a user during a browser session. A browser session starts when a user opens the browser window and finishes when they close the browser window. Session cookies



are created temporarily. Once you close the browser, all session cookies are deleted.

How to delete and block our cookies:

You block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access all or parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies as soon as you visit our site.

Changing your cookie settings:

Please note that internet browsers allow you to change your cookie settings. These settings are usually found in the 'options' or 'preferences' menu of your internet browser. In order to understand these settings, the following links may be helpful. Otherwise you should use the 'Help' option in your internet browser for more details.

- <u>Cookie settings in Internet Explorer</u>
- Cookie settings in Firefox
- <u>Cookie settings in Chrome</u>
- <u>Cookie settings in Safari</u>

Can I withdraw my consent?

If you wish to withdraw your consent at any time, you will need to delete your cookies using your internet browser settings.

For further information about deleting or blocking cookies, please visit: <u>http://www.aboutcookies.org/Default.aspx?Page=2</u>.

What cookies do we use and why?

The cookies used on our site are categorised as follows:

- Strictly necessary
- Performance
- Functionality

Strictly necessary

'Strictly necessary' cookies let you move around the Web site and use essential features like secure areas. Without these cookies, services you have asked for cannot be provided. Please note that these cookies do not gather any information



about you that could be used for marketing or remembering where you've been on the internet.

We use these strictly necessary cookies to:

• Enable you to filter subject matter by topic or module

Accepting these cookies is a condition of using the Website, so if you prevent these cookies we can't guarantee your use of our Web site or how the security on our Web site will perform during your visit.

Performance:

'Performance' cookies collect information about how you use our Website e.g. Which pages you visit, and if you experience any errors. These cookies do not collect any information that could identify you and is only used to help us improve how our Web site works, understand what interests our users and measure how effective our content is.

We use performance cookies to:

• Web Analytics: Provide anonymous statistics on how our Web site is used

Some of our performance cookies are managed for us by third parties. However, we don't allow the third party to use the cookies for any purpose other than those listed above.

By using our site, you accept the use of 'Performance' cookies. Accepting these cookies is a condition of using the Web site, so if you prevent them we cannot guarantee how our site will perform for you.

Functionality

'Functionality' cookies are used to provide services or to remember settings to improve your visit. These cookies are only placed on your hard drive if the related functionality is used.

We use functionality cookies to:

• Store preference to hide cookie notice on subsequent visits

More information about cookies:

Information about cookies

Useful information about cookies can be found at: http://www.allaboutcookies.org



Internet Advertising Bureau

A guide to behavioural advertising and online privacy has been produced by the internet advertising industry which can be found at: <u>http://www.youronlinechoices.eu</u>

International Chamber of Commerce United Kingdom

Information on the ICC (UK) UK cookie guide can be found on the ICC Web site section:

http://www.international-chamber.co.uk/our-expertise/digitaleconomy

Google Analytics Opt-Out:

Google have developed the Google Analytics opt-out Browser add-on for the Google Analytics javascript (ga.js, analytics.js, dc.js).

If you want to opt-out of Google Analytics, you can download and install the add-on for your web browser. For more information, click here: https://tools.google.com/dlpage/gaoptout?HI=en

* For more information, see Google's help pages and privacy Statement:

- Google's Privacy Statement
- Google Analytics Help pages